

Saint David School Student Government Constitution

Article I - Name of the Organization for Which This Constitution Governs

The official name of the organization shall be the the Student Government of Saint David High School, also known as STUGO.

Article II - Purpose of the Saint David High School Student Government

The Saint David High School Student Government exists to promote civic responsibility, leadership, scholarship, and human relations within the student body. Student Government serves two distinct functions: legislation and service.

The legislative purpose of the Student Government is as follows:

- To represent the interests of the entire student body
- To review and respond to feedback of the student body
- To act as liaison to the school administration when it becomes necessary for student issues to be addressed at this level
- To create bodies amongst its membership when necessary to achieve general and specific goals of the council
- To hold elections and provide a process of selection and appointment of student representatives
- To establish and maintain guidelines for student representatives and representation
- To regulate the duties and rights of student representative

The service purpose of the Student Government is as follows:

- To provide aid to students, the school, and the community
- To host school functions which may include, but are not limited to, pep rallies, dances, and teacher appreciation
- To plan and carry out spirit building activities and programs.

Article III- The Membership of All Students

All students enrolled in Saint David School District shall be considered members of the Student Body of Saint David High School.

Middle School students will be included in all during-school functions but excluded from High School after school activities. Attendance at other activities will be by invitation of the Student Council

Article IV - Membership

Section 1: Saint David High School shall have a Student Government to represent the student body in governing its affairs. The Student Government shall consist of: five elected Student Body Officers, one elected President, Vice President, Secretary, Treasurer, and Public Relations and honorary members, as necessary, approved by the Principal and President.

Section 2: Saint David High School shall have a Student Class Government to represent each individual class in its affairs. The Student Class Government shall consist of five elected Student Body Officers, one elected President, Vice President, Secretary, Treasurer, and Representative.

Section 3: Saint David High School Student Government Advisor(s) / Sponsor(s) shall be appointed by administration. The sponsor is responsible for ensuring an effective and strong organization accurately representing the student body interests. The sponsor may volunteer and suggest information but has no voting power. The sponsor has veto power over decisions that are against school policies or that otherwise inappropriately represent the government.

Article V - Establishment of the Requirements for Membership

Section 1: Membership of this organization shall be open to current students who are in good academic standings and should have no expulsions or out of school Suspensions.

Section 2: Lack of good academic standings and attendance, expulsions, or out of school suspension may lead to removal at the request of the advisor. The advisor will inform the principal of the need for removal.

Section 3: All members must attend scheduled meetings and participate in activities during the school year to qualify for STUGO awarded credit. Failure to do so may result in suspension, expulsion from the chapter, or loss of STUGO Credit.

Section 4: All members are viewed as ambassadors of STUGO and are expected to act in a responsible and mature manner. Failure to do so may result in suspension or expulsion from the chapter.

Article VI - Election Procedures

Section 1: Elections of all offices for the following academic year shall be held in April at the earliest possibility.

Sections 2: Potential candidates are first required to fill out applications which will be located in the Administrative Offices beginning after or around the last two weeks of March.

Section 3: After qualified candidates have completed the application packet successfully and been approved by advisors or administration candidates will then be required to begin campaigning which includes but is not limited to posters and speeches. Monetary bribes and slanderous speeches are not allowed and qualified candidates may be removed from the election process.

Section 4: Officers will be elected by ballot according to the respective office and Body.

Section 5: Speeches will be given during an appointed assembly or meeting. Speeches will be limited to one to three minutes.

Section 6: Voting will be held during an assembly including but not limited to 8th-11th grade students.

Article VII - Roles of Student Government Offices

The Student Government Executive board must meet every July or as soon as possible before the upcoming year to finalize the Fall/Spring Calendar for upcoming Events.

The Role of the President shall be as follows:

- directs meetings with efficiency, order, and purpose
- prepares the agenda with the secretary
- appoints committees as needed
- keeps members informed and serves as a role model
- works closely with STUGO council and administration on a regular basis

The Role of the Vice President shall be as follows:

- presides as president when president is absent
- strives to involve members in discussion
- enforces meeting etiquette
- acts as monitor over all committees created by the president

The Role of the Secretary shall be as follows:

- works with the president by writing and distributing the agenda for each meeting
- records official minutes including but not limited to all motions and outcomes of the vote
- reports on previous meeting minutes for ratification
- takes attendance during each meeting and maintains a current membership roster
- handles all correspondence

The Role of the Treasurer shall be as follows:

- reports weekly on the status of STUGO monetary funds
- assists on developing a monetary budget as needed
- maintains current ledger on STUGO monetary funds
- responsible for requesting all money for bills or purchases made by the council with the advisor's consent

The Role of the Class Officers shall be as follows:

- all class officers shall have the same jobs as their equivalent within the main Student Government as specific to their class needs
- All elected officers, including class officers, must attend the weekly STUGO meetings excluding club officers. Failure to do so may result in suspension, expulsion from the chapter, or loss of STUGO credit

The Role of "Other" Participants:

- any student who regularly and actively participates in STUGO events and activities shall be eligible for STUGO credit

Article VIII - Procedures for Conducting Regular STUGO Meetings

The procedures for STUGO meetings shall be as follows when applicable:

- STUGO shall meet once per week with additional meetings held when needed
- Executive meetings will be held when needed
- attendance shall be taken by the secretary
- ratification of previous STUGO minutes
- address unfinished "old" business, new business, class business, then club business
- call to the public

The procedures for voting shall be as follows:

- STUGO will follow basic parliamentary procedures
- Only elected / appointed officers are eligible to cast one (1) vote
- In the event of a tie the STUGO President shall be entitled to an additional vote

Article IX - Amending the Saint David Student Constitution

Section 1: The student government constitution of Saint David Schools may be amended at any time during the school year after written proposal to the Student Government President. Ratification of the Constitution and Amendments needs a two-thirds vote of all elected / appointed officers. The Constitution must be approved by the student council sponsor and the administration. The Constitution must be reviewed on a yearly basis.

Section 2: This Constitution and its Amendments supersede any previous Constitution(s) associated with the Saint David Student Government.

Section 3: Issues arising but not address in this Constitution shall be brought before the Student Government Advisor for review and decision and then presented to the Student Government for vote.

Article X - Resignation and Removal of Student Government Officers

Section 1: Resignations

- Any member who wishes to do so may choose to step down as a Student Government Officer with a formal letter of resignation

Section 2: Forcible Removal due to lack of Performance

- Students wishing to address grievances shall bring their concerns privately to the STUGO advisor
- The STUGO advisor shall confer with the officer in question and place said officer on a performance plan
- If the officer fails to improve within a specifically appointed time period then the issue of expulsion from their office shall be brought to the Principal for a decision.
- Members may be suspended and / or removed from their office at the discretion of Administrators

Article XI - Activity Guidelines

Section 1: Student Funds/fundraisers

- There shall be no more than two (2) continuous fundraisers happening at any time within the student body
- Fundraisers shall not last longer than two weeks at length
- Each class is allowed only two fundraisers per semester. Duplicate fundraisers are not allowed within the same semester between two different organizations, but are allowed within the same class.
- Traditional fundraisers should be held with respect to the class.
- Exceptions to this may be approved by the Student Government.
- Any funds left over after a senior class has graduated will be transferred to the Student Government Account.

Section 2: Saint David Sidewalk

- STUGO and NHS are responsible for the upkeep of cleanliness on the sidewalk located south of the school. STUGO shall clean the area approximately twice a year, during the second and fourth quarters. NHS is responsible for the remaining quarters

Section 3: Traditional Events

- Spirit Week / Homecoming Activities may include: an overall weekly theme, daily themes, lunchtime activities, a bonfire, pep assembly, dance, parade, alumni ten year reunion.
- Talent Show
- Mr. SDHS
- Service Projects
- Winter Semi-Formal
- Teacher Appreciation
- Welcome Assembly
- Food Drive in November
- December Party
- Spirit Days (Weekly when necessary)
- STUGO Senior Scholarship

Section 4: Paperwork Process

- Activity Form and Building Request forms must be filled out by the appropriate organization then submitted the STUGO two weeks prior to the event
- When necessary, requests for money boxes / bags must be submitted to the Principal's office
- Reimbursements must first be voted on during STUGO meetings and may only disbursed when accompanied by a receipt
 - Expenditures must have prior approval

Ratified and adopted the fourteenth day of May, two thousand fifteen.

Stugo Executive Board:

- Carson Anway, President
- Elizabeth Daley, Vice President
- Kathryn Norris, Secretary
- Steven Daley, Treasurer

Advisors:

- Casey Willingham
- Barbara Grapp

Administrators:

- Andrew Brogan, Principal
- Mark Goodman, Superintendent